



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

29 April 2024

DIVISION MEMORANDUM

No. 316 s.2024

**MEMORANDUM OF AGREEMENT (MOA) SIGNING WITH TAYABAS CITY
SANGGUNANG KABATAAN (SK) FEDERATION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. With reference to **Republic Act (RA) 8525**, titled **Adopt - A - School Program of 1998**, the City Schools Division of the City of Tayabas will conduct the **MOA Signing with the Tayabas City SK Federation** on **April 29, 2024, 4:00 p.m.** at Nawawalang Paraiso Hotel and Restaurant, Tayabas City.
2. This activity aims to strengthen community partnership in elevating the provision of quality basic education.
3. Attached are Enclosure 1 for the List of Participants, Enclosure 2 for the Program Flow and Enclosure 3 for the MOA.
4. Immediate and widest dissemination of this memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated
Reference: RA No. 8525 s. 1998
To be indicated in the Perpetual Index
under the following subjects:

MOA SIGNING WITH TAYABAS CITY SK FEDERATION

SGOD - moa signing with tayabas city sk federation
SGO94A9Q-000743- April 29, 2024

Enclosure 1: List of Participants

Names	Position / Designation
1. CELEDONIO B. BALDERAS JR	Schools Division Superintendent (SDS)
2. HERBERT D. PEREZ, CESO VI	Assistant Schools Division Superintendent (ASDS)
3. Dr. EDWIN R RODRIGUEZ	Chief Education Supervisor – CID
4. IMELDA C. RAYMUNDO	Chief Education Supervisor – SGOD
5. GENEROSA F. ZUBIETA	Education Program Supervisor – Learning Resource Management and Development System (LRMDS)
6. JOAN KATHLEEN M. TALABONG	Education Program Specialist II (EPS) / Division Partnership Focal Person
7. EDNA D. ECLAVEA	Division Librarian
8. ERMELO A. ESCOBINAS	Project Development Officer II
9. IAN NERIC O. ILAO	Support Staff
*** Nothing Follows***	

Enclosure 2: Program Flow

**MOA Signing with Tayabas City SK Federation
April 29, 2024
4:00 p.m.**

TIME	ACTIVITY	FACILITATOR/ PRESENTERS
4:00 p.m. – 4:10 p.m.	Prayer	GENEROZA F. ZUBIETA Education Program Supervisor
4:10 p.m. – 4:15 p.m.	Welcome Remarks	HERBERT D. PEREZ, CESO VI Assistant Schools Division Superintendent
4:15p.m. – 4:20 p.m.	Message	CELEDONIO B. BALDERAS JR. Schools Division Superintendent
4:20 p.m. – 4:30 p.m.	Message of Support	MAIDE O. JADER City Civil Registrar
		RENZ MIGUEL S. OBDIANELA SK Federation President
4:30 p.m. – 4:35 p.m.	Details of Donation	EDNA D. ECLAVEA City Librarian
4:35 p.m. – 4:45 p.m.	Vote of Thanks	Dr. EDWIN R. RODRIGUEZ Chief EPS – CID
4:45 p.m. – 4:55 p.m.	Photo Opportunity	
ERMELO A. ESCOBINAS Master of Ceremony		

Enclosure 3: Copy of Memorandum of Agreement

MEMORANDUM OF AGREEMENT

This agreement made and entered into this 29th day of April 2024, at Tayabas City, Philippines, by and between:

Tayabas City Sangguniang Kabataan (SK) Federation of the City of Tayabas, an organization organized and existing under the laws of the Republic of the Philippines, with office address at Tayabas City, represented in this transaction by its President, **REN MIGUEL S. OBDIANELA** hereinafter referred to as the **"DONOR"**.

-and-

The **DepEd**, an agency of the national government of the Republic of the Philippines, created by the virtue of Batas Pambansa (B.P.) No 232, "The Education Act of 1982" as amended by Republic Act (RA) No. 9155 otherwise known as Governance of Basic Education Act of 2001, with principal office at Brgy. Potol, Tayabas City, represented by its Schools Division Superintendent, **CELEDONIO B. BALDERAS JR.**, herein referred to as **"DONEE"**.

WITNESSETH:

WHEREAS, Republic Act (RA) 8525, otherwise known as "An Act Establishing the Adopt-A-School Program and Providing Incentives Therefore and for Other Purposes," was enacted to encourage private companies to assist in the delivery of better quality education to public schools in the country, particularly in the poverty-stricken provinces'

WHEREAS, Revenue Regulations No. 10. s. 2003, implementing the Tax Incentives Provision of RA 8525, otherwise known as the Adopt-A-School Act of 1998, has been issued by the Department of Finance (DOF) thru the Bureau of Internal Revenue (BIR);

WHEREAS, **DepEd** believes that one way of achieving an enhanced learning environment and addressing the shortage of resources in public school is through the provision of **Serbisyong BookMobile (Service Vehicle Provision of SK Federation during the 2024 Bookmobile Library)**;

WHEREAS, the **DONOR**, an organization, engaged in public service especially those under SK age bracket.

WHEREAS, DONOR has proposed the donation of service vehicle utilization known as Serbisyong BookMobile (Service Vehicle Provision of SK Federation during the 2024 Bookmobile Library).

NOW THEREFORE, for and in consideration of the foregoing premises and the terms and conditions herein set forth, the parties hereby agree as follows:

Section 1: Serbisyong Bookmobile

The project is known as "Serbisyong Bookmobile". The service vehicle utilization during Bookmobile activity will be donated to the City Schools Division of the City of Tayabas.

Section 2: Rights and Obligations of the Parties

2.1 DepEd shall:

- 2.1.1 Provide policy guidance and directions to ensure the proper implementation of the project;
- 2.1.2 Coordinate with the beneficiaries and the DONOR in the implementation of the project;
- 2.1.3 Accept the donation and execute the corresponding Deed of Acceptance (DOA) through the Schools Division Superintendent (SDS) and School Principals, in accordance with the laws and rules on donations to Government, including but not limited to RA 8525, otherwise known as Adopt-A-School Act of 1998;
- 2.1.4 Host turnover ceremony and MOA signing;
- 2.1.5 Provide proper recording or booking-up of donations received by the school through coordination with the School Property Custodian or Division Supply Officer (DSO);
- 2.1.6. Provide accomplishment report during the project implementation through the submission of the division librarian.

2.2 The DONOR shall:

- 2.2.1 Deliver service vehicle services to the DepEd during the Bookmobile Implementation with the supervision of **DepEd**.
- 2.2.2 Execute a Deed of Donation (DOD) in favor of DepEd for the completed project and submit all pertinent documents in support to the amount specified/claimed for tax incentive application; and
- 2.2.3 Submit list of SK personnel who participated in the storytelling activities and the drivers during the program implementation.

Section 3: Project Beneficiaries

The project beneficiary shall be all the Department of Education, City Schools Division of the City of Tayabas.

Section 4: Project Cost

TOTAL VALUE OF TURNOUTS – _____.

Section 5: Term. This memorandum of Agreement affected its signing and shall remain in full force and effect during the entire project duration.

Section 6: Capacity and Authorization. The parties herein warrant that they have the capacity, power and requisite authorization to enter into this Agreement.

Section 7: Separability Cause. Should any part of this Agreement by judicially declared null and void, such nullity shall not affect the validity of the remaining provisions hereof.

Section 8: Breach of Contract. The violation or omission of any of the provisions of this Agreement shall be ground for cancellation or rescission of the same without need for legal or court action.

Section 9: Amendments. This Agreement may be revised, amended or modified only through a written instrument duly executed and signed by all Parties.

Signed on the date and at the place first above written.

DEPED TAYABAS CITY

By

TAYABAS CITY SK FEDERATION

By

CELEDONIO B. BALDERAS JR.

Schools Division Superintendent

REN MIGUEL S. OBDIANELA

SK Federation President

SIGNED IN THE PRESENCE OF:

Dr. IMELDA C. RAYMUNDO

CES – SGOD

HERBERT D. PEREZ, CESO VI

ASDS

Dr. EDWIN R. RODRIGUEZ

CES – CID

MAIDE O. JADER

City Civil Registrar

JOAN KATHLEEN T. BRIZUELA

EPS II

EDNA D. ECLAVEA

Division Librarian

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)

_____) ss.

BEFORE ME this 29th day of April, 2024 personally appeared:

Name on/at	Details	Date Issued
CELEDONIO B. BALDERAS JR.	ID# _____	_____
REN MIGUEL S. OBDIANELA	ID# _____	_____

Known to me and to me known to be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free and voluntary act and deed, and that of the corporations herein they represented. This Memorandum of Agreement (MOA) consists of five pages including this page in which this acknowledgement is written, signed by the parties in their instrumental witnesses each and every page thereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date at the place first written above.

Doc No. _____
Page No. _____
Book No. _____
Series of _____

DEED OF DONATION

KNOW ALL MEN BY THESE PRESENTS:

This Deed of Donation (DOD) made and executed by

The **Tayabas City Sangguniang Kabataan (SK) Federation** herein represented by its President, **REN MIGUEL S. OBDIANELA**, with office address at Tayabas City hereinafter called the DONOR.

- in favor of -

The **CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS** herein represented by its Schools Division Superintendent, **CELEDONIO B. BALDERAS JR.** with school address at Brgy. PotoI, Tayabas City, hereinafter called the DONEE.

Witnesses

That for and in consideration of a desire to contribute a share for the cause of the education of Filipino learners through the Adopt-A-School Program of the Department of Education, the DONOR has freely and voluntarily given, transferred and conveyed by way of donation to the DONEE, its successors and assigns free and clear of any and all liens and encumbrances whatsoever all its rights, interests and title on various books and webinar.

IN WITNESS WHEREOF, the DONOR has hereto subscribed herself/himself this 29th day of April 2024.

REN MIGUEL S. OBDIANELA
SK Federation President

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

_____) ss.

BEFORE ME this 29th day of April, 2024 personally appeared:

Name	Details	Date Issued on/at
CELEDONIO B. BALDERAS JR.	ID#	
REN MIGUEL S. OBDIANELA	ID#	

Known to me and to me known to be the same persons who executed the foregoing instrument, and they acknowledge to me that the same is free and voluntary act and deed, including that of entities that they represent.

This instrument refers to a Deed of Donation (DOD) that consists of two pages, including this whereon this acknowledgement is written, and which is signed by the parties concerned on each and every page thereof.

WITNESS MY HAND NOTARIAL SEAL, on the date at the place first written above.

NOTARY PUBLIC

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

DEED OF ACCEPTANCE

The DONEE, for and in behalf of the City Schools Division of the City of Tayabas, hereby accepts the donation from **Tayabas City Sangguniang Kabataan (SK) Federation** thru the Adopt-a-School Program, with the donation package composed of the following:

DESCRIPTION OF DONATION _____
Service Vehicle Provision worth of _____.

For and on behalf of the recipient schools, the DONEE expresses his/her most sincere appreciation for the benevolence shown by the DONOR.

In witness whereof, the DONEE has set his/her hands this 29th day in April 2024.

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

SIGNED IN THE PRESENCE OF:

Dr. IMELDA C. RAYMUNDO
CES – SGOD

HERBERT D. PEREZ, CESO VI
ASDS

Dr. EDWIN R. RODRIGUEZ
CES – CID

MAIDE O. JADER
City Civil Registrar

JOAN KATHLEEN T. BRIZUELA
EPS II

EDNA D. ECLAVEA
Division Librarian

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

_____) ss.

Name	Details	Date Issued on/at
------	---------	-------------------

CELEDONIO B. BALDERAS JR.	ID#	
---------------------------	-----	--

REN MIGUEL S. OBDIANELA	ID#	
-------------------------	-----	--

Known to me and to me known to be the same persons who executed the foregoing instrument, and they acknowledge to me that the same is free and voluntary act and deed, including that of entities that they represent.

This instrument refers to a Deed of Donation (DOD) that consists of two pages, including this whereon this acknowledgement is written, and which is signed by the parties concerned on each and every page thereof.

WITNESS MY HAND NOTARIAL SEAL, on the date at the place first written above.

NOTARY PUBLIC

Doc. No. _____

Page No. _____

Book No. _____

Series of _____